

# CARBON REDUCTION PLAN

*Our organisation is committed to reducing our carbon footprint and achieving net-zero emissions by 2030. We recognise the importance of sustainable practices and the impact of our operations on the environment. We believe that this plan will guide our efforts towards a more sustainable future, and we encourage everyone to join us in our efforts to reduce our carbon footprint.*

*Together, we can make a difference and create a more sustainable future for all.*

*The purpose of this plan is to outline the requirements and expectations for carbon reduction at our organisation, with a view to reaching net-zero emissions by 2030. Our aim is to reduce our carbon footprint and minimise the impact of our operations on the environment.*

## **1- Policy Statement**

### **Net-Zero**

Our organisation is committed to achieving net-zero emissions by 2030.

### **Monitoring**

We shall regularly measure and report our carbon emissions and energy usage to track our progress towards net-zero.

### **Energy Efficiency**

We shall prioritise energy efficiency and renewable energy in our operations, including the purchase of electricity generated by renewable means, use of solar-panels, energy-efficient lighting and other measures to reduce our energy consumption.

### **Low-Carbon Transport**

We shall prioritise low-carbon transportation, including the use of electric vehicles, cycling and public transport.

### **Sustainable Procurement**

We shall prioritise sustainable procurement practices, including sourcing materials from suppliers with low-carbon emissions.

### **Waste**

We shall prioritise waste reduction and recycling in our operations.

### **Participation**

We shall engage our employees, suppliers and customers in our efforts to reduce our carbon footprint and encourage their participation in sustainable practices.

### **Continual Improvement**

We shall continuously evaluate and improve our carbon reduction efforts through regular reviews and assessments.

### **Legal Compliance**

We shall comply with all applicable laws, regulations and industry standards.

## 2- Carbon Reduction and Energy Efficiency Projects

### Our projects to reduce carbon emissions and improve energy efficiency include:

- Implementation of our ISO 14001 certified Environmental Management System and ISO 50001 certified Energy Management System
- Establishing an electric vehicle incentive programme for employees, whereby staff can get assistance towards purchasing an electric vehicle, and setting up personal charging points
- Providing electric vehicle charging points at offices
- Incentivising car sharing and promoting the use of public transport
- Use of LED lights and automatic sensors for interior and exterior lighting
- Awareness campaigns on efficient use of lights, heating in winter and air conditioning in summer
- Inter-office competitions in energy usage and emissions to promote efficiency
- Establishing office energy performance indicators for both unit area and hours worked, and setting targets for improvement each year
- Purchasing only electricity generated by renewable means, and influencing procurement in locations where do not have control over purchased electricity
- Ending the use of fossil-fuel heating methods where possible

This carbon reduction plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards for carbon reduction plans.

Emissions have been reported and recorded in accordance with the published reporting standard for carbon reduction plans and GHG Reporting Protocol and uses relevant government emissions conversion factors for greenhouse gas reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for carbon reduction plans and the Corporate Value Chain (Scope 3) Standard.

The policy will be reviewed every twelve months or as circumstances change significantly and will be updated as necessary. This policy has been reviewed and signed off by the board of directors.



George Gray-Cheape, Chief of Staff

## Baseline Emissions Reporting

For year ending 31/12/2023	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	1.34
Scope 2	8.09
Scope 3 Total	352.65
Scope 3 – Upstream transportation and distribution	Not measured presently – in planning
Scope 3 – Waste generated in operations	Not measured presently – in planning
Scope 3 – Business Travel	293.89
Scope 3 – Employee Commuting	Not measured presently – in planning
Scope 3 - Downstream transportation and distribution	Not measured presently – in planning

For year ending 31/12/2024	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	0
Scope 2	0.159
Scope 3 Total	281.13
Scope 3 – Upstream transportation and distribution	Not measured presently – in planning
Scope 3 – Waste generated in operations	Not measured presently – in planning
Scope 3 – Business Travel	175.04
Scope 3 – Employee Commuting	Not measured presently – in planning
Scope 3 - Downstream transportation and distribution	Not measured presently – in planning

## Contact

Dalcour McLaren HQ  
T 0333 188 5310  
E [info@dalcourmclaren.com](mailto:info@dalcourmclaren.com)

The Barn, Bignell Park Barns  
Chesterton, Bicester  
Oxfordshire OX26 1TD

